

PAULDING COUNTY MENTAL HEALTH ACCOUNTABILITY COURT/ COUNSELOR PART/TIME

Position: Contract Counselor/Evidence-Based Group Facilitator

Recruitment Period: IMMEDIATE

Compensation: This is a grant-funded, contract position. No benefits are available. Compensation will vary based on the services delivered and experience.

Time: 10-14 hours per week, Shift: (Negotiable) Mon, Wed, Fri, (9:00-12:00)
Thursday 2:00-4:00

Position Summary:

This position works directly under the supervision of the presiding Judge and/or Coordinator and assists with, arranging and administering the various facets of the Mental Health Court program. With a focus on high/medium-risk individuals, the Counselor will coordinate and facilitate evidence-based curriculums in group settings and provide individual counseling for Mental Health Court participants. The counselor will interact with program participants, including providing a variety of assessments/screenings on potential candidates, maintaining records of program participants' treatment progress; assisting the Coordinator in developing policies, procedures and guidelines for the program; and assisting with all reporting requirements when needed. The Counselor will be expected to attend court staffings and status review hearings and maintain procedures for confidentiality and program adherence to Federal, State, and local standards.

Essential Duties and Responsibilities:

The following are normal for this position and are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Per DSM-5 guidelines, provide evidence-based group treatment classes and develop and update individual treatment plans
- Maintain supporting documentation for participants
- Work within a multi-disciplinary Accountability Court Treatment Team to monitor participants' progress throughout program
- Attend weekly court sessions (times may vary)
- Maintain confidentiality regarding all participants, conversations and referrals
- Maintain compliance with all department/program policies and procedures
- Conduct random drug screens (via same sex observations)

Essential Skills and Knowledge:

- Knowledge of community treatment providers and services, including treatment modalities and evidence-based curricula (CBI-SA, MRT, T4C, RPT, Seeking Safety);
- Knowledge of social and psychological issues regarding drug use and addiction;
- Knowledge of substance abuse, addiction and case management practices;
- Skills in interpersonal communications in a collaborative format;
- Considerable skill in multi-tasking with efficiency and accuracy;
- Considerable skill in working independently in a fast paced, stressful environment.

Education and/or Work Experience Requirements:

Minimum Requirements: Bachelor's degree in Social Work, Psychology, Public Health, Criminal Justice or related field preferred. Master's degree in a related area from an accredited college or university AND eligibility to be licensed. LMSW, LCSW, LAPC, LPC, APC or CAC required. A minimum of two years of experience working within the criminal justice system, addiction counseling or related field. Prefer direct experience working within an accountability court model, and experience with delivering evidence-based

practices. Knowledge of national best practices for Drug Courts and Mental Health Courts, as well as the Standards for Georgia Accountability Courts is preferred. Familiarity with HIPAA and Federal Confidentiality Rule 42 CFR regulations is required. Certification in one or more of the following curricula: Moral Reconciliation Therapy (MRT), Thinking for a Change (T4C), Cognitive-Behavioral Interventions for Substance Abuse (CBI-SA), Relapse Prevention Therapy (RPT), Seeking Safety. Preference will be given to those who are certified in Thinking for a Change, CBI- SA (University of Cincinnati), and/or MRT. Must complete background investigation including drug screen; must pass random drug screens throughout employment. Must carry individual malpractice insurance for counselors

CONTACT: Submit resume and cover letter to: Lauren.Ortiz@paulding.gov

NO PHONE CALLS PLEASE